

## Alcohol Use Policies

A person, or persons, who have been members of the UUCGL for at least one year, and wish to use the Church for a private special event, shall be permitted to serve alcoholic beverages subject to the limitations and requirements set forth below:

1. A member requesting permission to use the Church facility for a special event at which he or she intends to serve alcohol (hereinafter, "event organizer") must indicate that intent at the time permission to use the Church facility is requested. The member seeking to serve alcohol is responsible for applying for and obtaining any license or permit required by the Town of Swampscott, or otherwise, for the serving of alcohol. The member must provide documentation to the Church that such license or permit has been obtained. (NOTE: Currently, Swampscott Selectmen must approve a request for a one-day liquor license and there is a significant lag time between when an application is submitted and when it is approved. People wishing to obtain a liquor license should allow several months for the license application and issuance process to be completed.)
2. No one under the age of twenty-one (21) may be served alcohol, or consume alcohol, on the premises;
3. Alcoholic offerings shall be limited to beer, wine, sherry, light punches, and champagne; Comparable adult non-alcoholic beverages shall be offered as well;
4. Bottles or containers of beer, wine, sherry, light punches, and champagne must not be left unattended on tables or elsewhere in the church;
5. There shall be no self-serve access to alcoholic beverages;
6. All alcoholic beverages shall be served only by bartenders who are trained in the TIPS, or similar, program and all bartenders must be twenty-one (21) years of age or older. Documentation of TIPS training must be provided to the Church at least two weeks prior to the event;
7. Bartenders must be instructed to require proof of age for anyone who appears to be under thirty (30) years of age, unless the bartender knows the person's age to be over twenty-one (21);
8. All bartenders must be instructed to observe guests and to refuse anyone who appears to be intoxicated;
9. All bartenders must be instructed to inform event organizers of anyone who appears to be intoxicated;
10. Food must be served at any event when alcohol is being served;
11. As there is no secure storage area in which to store alcohol, alcoholic beverages may not be left at UUCGL before or after the function;
12. The event organizer must arrange for delivery of beverages to occur close in time to the beginning of the function and to coincide with the arrival of the bartender(s) or other responsible adult who will not leave the alcohol unattended;
13. The event organizer must designate an individual who will be responsible for removing all alcoholic beverages from the facility at the end of the event;
14. Any and all alcoholic beverages remaining on the premises, after the event, will be discarded immediately;
15. The use of alcohol is restricted to the Parish Hall;

16. The event organizer shall engage a private police detail to be present at the church from the time alcohol is first served until the end of the event, and the event organizer must comply with any applicable local and state regulations;
17. It is the responsibility of the event organizer to monitor the function in order to assure compliance with this Policy; and
18. All relevant terms of the Church Use Policy shall apply to private special events at which alcohol is served.

*Updated September 20, 2012*